

**APPLICATION PACKET :**

Thank you for considering STAT Emergency Medical Training for your emergency medical academics. The following application for admission is intended for those students seeking admission into the Emergency Medical Technician (EMT) Program with STAT Emergency Medical Training.

Please fill out the application completely and type or print the information neatly. Your enrollment in this class is assured when you have been notified of acceptance into the program. There is a minimum of \$300 to reserve a class position. Confirmation will be sent via email with orientation instructions upon acceptance into the program. \$100 of the initial \$300 deposit, is a non-refundable application fee. The remaining \$200 will be refunded no later than 1 week into the program, provided the book is in new condition, and the online resource code has not been utilized.

Tuition is payable by cash, check, credit card, money order. Returned checks or declined credit cards will be charged a \$50 fee.

**APPLICATION FOR ADMISSION EMT PROGRAM**

**FIRST NAME:** \_\_\_\_\_

**MIDDLE INITIAL:** \_\_\_\_\_

**LAST NAME:** \_\_\_\_\_

**MAILING ADDRESS:**

\_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PRIMARY PHONE NUMBER:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**EMT EDUCATIONAL INFORMATION:**

Have you been enrolled in an EMT program previously? YES NO

If so, where have you did you attend EMT classes? \_\_\_\_\_

Year of previous EMT program? \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION:**

**NAME:** \_\_\_\_\_

**RELATIONSHIP:** \_\_\_\_\_

**PHONE #:** \_\_\_\_\_

**How did you hear about our EMT program?**

**OUTSIDE BILLBOARD SIGN WEBSITE REFFERAL CLASSIFIED AD OTHER \_\_\_\_\_**

**MASSACHUSETTS OFFICE OF EMERGENCY MEDICAL SERVICES (OEMS) &  
NATIONAL REGISTRY OF EMERGENCY MEDICAL TECHNICIANS (NREMT)  
EMT BASIC TRAINING DESCRIPTIONS/REQUIREMENTS**

Per the Massachusetts OEMS:

The Basic training program for Emergency Medical Technicians (EMTs) has an overall objective to improve the quality of pre-hospital emergency care rendered to victims of accidents and sudden illness. As such, the course develops skills in symptom recognition and in all emergency care procedures and techniques currently considered to be within the responsibilities of an EMT providing emergency medical care with an ambulance service.

The course consists of 33 lessons involving 100 hours of classroom and field training, plus 10 hours of in-hospital observation and training for a total program of 110 hours. These specified training times are minimal; actual training time (including clinical experiences) is expected to range from the minimum of 110 hours to 150 hours or more depending on individual sponsor requirements and student needs. The curriculum follows the Federal Department of Transportation guidelines and is taught by a state approved EMT Instructor/Coordinator.

This course has been developed for all individuals desiring to perform emergency medical care with an ambulance service. No prior experience or training is required of the course applicant. The applicant, in order to be eligible for the state EMT certification examination **must**:

- be able to read, understand and communicate in English;
- be 18 years of age;
- be free from addiction to alcohol or any drug;
- be able to lift and carry 125 pounds; and
- be free from any physical or mental defect or disease which might impair his/her ability to provide emergency care within the scope of the EMTs training and responsibilities, or which might jeopardize the health of another member of the class.

The student must also successfully complete the Basic EMT course including 100% attendance.

If you are planning to become a certified Emergency Medical Technician in Massachusetts, you must be sure that the training you attend is accredited by the Massachusetts Office of Emergency Medical Services. Each individual course must be approved, in writing, even if the institution has provided Basic EMT courses in the past.

If you are interested in obtaining some emergency medical care (first aid) training, but do not intend to become involved as a professional EMT, it may be more appropriate for you to investigate the emergency first aid courses being offered by the [American Red Cross](#) or the [National Safety Council](#). Call your local chapter for information on first aid courses in your area.

Per the NREMT:

Individuals applying for Emergency Medical Technician (EMT) certification must meet the following requirements:

- 18 years of age or older.
- Successful completion of a state-approved Emergency Medical Technician (EMT) course that meets or exceeds the National Emergency Medical Services Education Standards for the Emergency Medical Technician. You must have completed the course within the past two years. Your Program Director must verify your successful completion of the course on the NREMT website.

If your initial Emergency Medical Technician (EMT) educational program was completed more than two years ago and you are currently state licensed at the EMT level, you must submit documentation verifying completion of a state-approved EMT refresher course or 24 hours of equivalent continuing education topic hours within the past two years.

- If your EMT state license has lapsed or your NREMT certification has lapsed for more than two years, see the EMT Re-Entry Policy
- If you have never held a state license as an EMT or NREMT certification and it has been more than two years from the completion of your EMT course, you must complete an entire state-approved EMT course prior to applying for National Certification.
- Verification from the Program Director that you hold a current CPR-BLS for Healthcare Providers or equivalent credential and have demonstrated competence in Emergency Medical Technician (EMT) skills.
- Successful completion of a state-approved Emergency Medical Technician (EMT) psychomotor exam.

**COURSE DESCRIPTION, TUITION, AND FEES**

COURSE COMPONENTS: Approximately 150 hours training program includes, but is not limited to, lectures, hands-on application, skills labs, simulations, and interactive training equipment, such as:

- AHA CPR Certification
- Airway Management & Oxygen Therapy
- Anatomy and Physiology
- Cardiac Arrest with use of an Automated External Defibrillator
- Cardiovascular & Respiratory Emergencies
- Fractures & Spinal Injuries
- Medical & Traumatic Emergencies

- Pharmacology
- Transport Operations
- Trauma & Bleeding & Shock

The cost of the EMT program at STAT Emergency Medical Training is \$1250 and includes the following:

- Textbook
- Online resource code associated with the textbook
- AHA CPR certification
- 10 hours internship ambulance ride time with the town of Dartmouth 911 rescue
- NREMT written examination preparation
- Massachusetts state practical examination preparation

The cost of the program does NOT include the following:

- NREMT written examination (\$80 per exam taken within 1 year of course completion)
- Massachusetts state practical examination (\$200 due at the time of testing approx. 1-2 weeks after course completion)
- State registration fee (varies per state, for example, Massachusetts is \$150)

**\*\*NOTE: EXAM FEES MAY CHANGE WITHOUT INSTRUCTOR PRIOR KNOWLEDGE**

### **PROGRAM POLICIES**

- The student is to maintain professional appearance and behavior throughout didactic and clinical training. Lack of appropriate conduct will result in expulsion from the program, without a refund. This includes, but is not limited to, stealing, cheating, and breach of a patient's confidentiality and privacy.
- 100% attendance is mandatory.
- Absenteeism in excess of two weekday classes or one Saturday class, shall result in the student's dismissal from the program, without a refund. PRIOR approval of any excused class shall be determined by the lead instructor. It is the responsibility of the student to coordinate with the lead instructor regarding class make-up. Students will be expected to make up the hours missed within 2 weeks of returning to class.
- A weekday evening class will require 2 hours make up and a Saturday class will require 4 hours of make-up. A make-up assignment shall either consist of handwritten assignment(s) and online e-workbook assignment(s) based on the chapter(s) missed or early attendance before the next class(es), based on the instructors availability. EACH assignment is considered an hour time of make-up.

- The attendance roster shall be distributed for student signatures at the start and end of each class. Students arriving 15 minutes after the start of class will NOT be allowed to sign the attendance roster as it is both disruptive for students to come in while the instructor is speaking and valuable information is often announced at the beginning of class. Students must sign the attendance roster with their own full and legal signature. Students who do not sign the roster will be considered absent and class make-up is required. Students MUST be present through the entire class to receive credit for attendance.
- The instructors and staff will make every effort to help a struggling student with subject matter(s) that the student is having difficulty with. The instructors will be available before class according to their personal schedule, for one-on-one academic assistance with the student. Students will also be encouraged to form “study groups” with other students to aid in their overall development and create a teamwork concept.
- Cell phone use or any form of social media is not permitted during the class lectures or class practicals. As a courtesy, please silence all cell phones. During allotted class breaks you are free to utilize cell phones and social media.
- Audio or video recording of class lectures or practical’s is prohibited, unless prior approval due a student’s learning disability.
- An ongoing evaluation of the student’s academic performance is an integral part of the EMT training program. If failing or falling grades are present, then a written warning will be issued to the student and tutorial sessions will be offered. Shall the student not put forth the effort and commitment to raising his/her grades, then the student will be asked to leave the program, without a refund. There are no probationary periods and the student will not be allowed to re-enter the program.
- Grading for students consists of multiple quizzes and tests, averaged together. The quiz average will count for 10% of the final grade, quarterly Written test examinations will count for 15%. The remaining percentages are divided accordingly to achieve a final grade: 25% Written Midterm, 25% Written Final, 25% Final Practical
- For successful completion of the EMT program, a student will need to have a final grade of 80% or greater.
- Students will be allowed to sit for the course final written and final practical exam only upon the following conditions:
  - a. Passed all major examinations
  - b. Maintained an overall quiz average of 70%
  - c. Has an overall course grade of 80%
  - d. Has a 100% attendance record with successful class make-up if needed
  - e. Successfully completed 10 hours of *optional* ambulance observation time with STAT Dartmouth
  - f. Successfully passed all final practical stations

g. Successfully completed AHA CPR/AED certification

**I hereby attests that I have fully read, reviewed, understand, and agree to the above listed text, “Massachusetts OEMS Basic EMT Training Description/Requirements,” “Course Description, Tuition and Fees,” “Program Policies,” and maintain full personal responsibility to the information outlined in said paragraphs, specific for STAT Emergency Medical Training EMT Program.**

**APPLICANT SIGNATURE:** \_\_\_\_\_

**APPLICANT PRINTED NAME:** \_\_\_\_\_

**SIGNATURE OF PARENT/GUARDIAN (IF UNDER 18 YRS):** \_\_\_\_\_

**PRINTED NAME OF PARENT/GUARDIAN (IF UNDER 18 YRS):** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**LIABILITY WAIVER**

The EMT course, for which you are enrolled, may include physical strain, emotional stress, and the possibility of cross-contamination.

If you have a medical or cardiac history that may be aggravated by this course, then you must seek approval by your physician, prior to this course.

The undersigned applicant hereby agrees to assume the risks and dangers attendant to such activity, including but not limited to, property damage, and communicable diseases exposure, physical or psychological injuries, up to and including death.

STAT Emergency Medical Training and STAT/Southcoast EMS are not liable if you become ill and/or injured during the course of classes and/or ambulance ride time.

Due to potential unforeseeable hazards that may be encountered while enrolled in the EMT program with STAT Emergency Medical Training, it is recommended that each student maintain their own personal Medical Insurance coverage. Medical Insurance is not offered to students by STAT Emergency Medical Training; therefore, it must be purchased independently from an outside, third-party source.

**PHOTO RELEASE**

I recognize that throughout my training program, there is the possibility that instructors from STAT Emergency Medical Training may photograph training sessions. I hereby grant STAT Emergency Medical Training and STAT/Southcoast EMS, the right to take photographs of me in connection with the EMT course to which I am applying for admission. I authorize STAT Emergency Medical Training and STAT/Southcoast EMS to copyright, use, and publish the same in print and/or electronically.

I agree that STAT Emergency Medical Training and STAT/Southcoast EMS may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising and Web content including social media sites (i.e. Facebook, twitter, etc.).

If you do not want to allow permission for your photograph to be used for publicity or advertising, please send a written notice to STAT Emergency Medical Training requesting that your photograph not be used. Please send your full name, address, telephone #, last 4 digits of your social security number, signature and start date of class to the program director.

### **HIPAA**

Per the U.S. Department of Health and Human Services, the HIPAA Privacy Rule provides federal protections for individually identifiable health information held by covered entities and their business associates and gives patients an array of rights with respect to that information. At the same time, the Privacy Rule is balanced so that it permits the disclosure of health information needed for patient care and other important purposes.

The Security Rule specifies a series of administrative, physical, and technical safeguards for covered entities and their business associates to use to assure the confidentiality, integrity, and availability of electronic protected health information.

More information regarding HIPAA can be found at:

[www.hhs.gov/ocr/privacy/hipaa/understanding/index.html](http://www.hhs.gov/ocr/privacy/hipaa/understanding/index.html)

As a student in the EMT program at STAT Emergency Medical Training, you will have access to information pertaining patient assessment, treatment, and transport for the sole purpose of educational training. You are required to hold all patient and/or institutional information in the strictest confidence at all times. It is a violation of federal law, punishable by a fine and/or possible jail time, to divulge patient information to anyone not directly involved in the care of that patient.

The discussion of any patient information outside of the classroom or internship setting is NOT permissible and will result in immediate dismissal from the program and the possibility of up to, but not limited to \$25,000 federal and/or state fines.

**I hereby attest that I have fully read, reviewed, understand, and agree to the above listed text, "Liability Waiver," "Photo Release," and "HIPAA," specific for STAT Emergency Medical Training EMT Program. I maintain full personal responsibility to the information outlined in said paragraphs, as well as any accrued medical bills and/or medical disabilities.**

**APPLICANT SIGNATURE:** \_\_\_\_\_

**APPLICANT PRINTED NAME:** \_\_\_\_\_

**SIGNATURE OF PARENT/GUARDIAN (IF UNDER 18 YRS):** \_\_\_\_\_

**PRINTED NAME OF PARENT/GUARDIAN (IF UNDER 18 YRS):** \_\_\_\_\_

**DATE:** \_\_\_\_\_



**FINANCIAL AGREEMENT**



**APPLICANT'S NAME:**

First

Middle

Last

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**CLASS DATES:**

**Total cost of program:** \_\_\_\_\_ \$1500 \_\_\_\_\_

**Date of agreement:** \_\_\_\_\_

**Date \$750 balance is due:** *Midterm exam*

**Date final \$1500 balance is due:** *Final exam*

I agree to follow the financial agreement and to pay all tuition and fees. Failure to pay in full by the specified date will result in suspension or termination from the program and the above applicant will not be permitted to complete testing at any level.

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Signature of Applicant

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Date

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Signature of Parent/Guardian (if under 18 yrs)

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Date